

POTOMAC SENIOR HIGH SCHOOL

STUDENT HANDBOOK

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Oxon Hill, Maryland 20021

894-2300

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## PRINCIPAL'S MESSAGE

To the students of Potomac Senior High School:

It is a privilege and pleasure to welcome you to Potomac Senior High School. As we open the new school year, please accept my best wishes for your success and happiness as a student here.

Public education is an instrumentality of society for carrying out a function which society has decreed to be a desirable one - the education of all the children of all the people. It will be incumbent upon you to take advantage of this opportunity to make your years here productive.

Our school provides you many excellent educational opportunities to develop a healthier body, an educated mind, valuable skills and wholesome attitudes and values. I hope that you will supply the will, the sense of purpose, the desire to achieve and the effort necessary for your success.

The regulations and suggestions offered in this handbook are intended to serve as broad outlines for your attitudes and conduct during your attendance at Potomac Senior High School. We respectfully urge you to become fully aware of them and comply with them.

Please feel free to confer with your Student Association, your teachers, your counselor, or one of the principals should you have any questions about the operation of the school.

Sincerely yours,

*Morris Samuel*

## HISTORY OF POTOMAC HIGH SCHOOL

Once referred to as Brierfield Farm, the land on which Potomac now stands was purchased by the Prince George's County Board of Education for the purpose of providing a campus for a high school to serve the growing population of the surrounding area. Referred to originally as the Brierfield Area School, the Board of Education subsequently designated the building as Potomac Senior High School in honor of the historic boundary between Maryland and Virginia, the Potomac River, and the once powerful Indian tribe which lived along its banks.

Potomac's first student body of 680 ninth and tenth graders was welcomed by its first principal, Mr. Wilbur Jones, in September of 1965. Mr. Thomas H. Flood was the first assistant principal. Within a few weeks, Potomac's students, with the help of the faculty and administration, formed a Student Council, a variety of clubs, a band, and a chorus.

With the formation of teams in the various interscholastic sports, school spirit began to manifest itself in the growing interest and loyalty of the students. That year saw the first publication of the Potomac yearbook, the Powhatan, and newspaper, the Drumbeat.

October 26, 1966, brought Governor J. Millard Tawes from Annapolis for the official dedication of Potomac. In June, 1967, Mr. Jones retired. Mr. R. Francis Eigenbrode was appointed principal. Mr. Eigenbrode retired in June 1976 and Mr. Morris A. Samuel was appointed principal.

The 350 students of Potomac's first graduating class received their diplomas in June 1968. In September of that year the new wing was used for the first time. Our student enrollment for 1976-77 will be approximately 1650 students with a faculty of 85.

## SCHOOL ORGANIZATIONS

### Student Government Association

A Student Government Association which is representative of all students at Potomac meets daily. It charters all clubs and is responsible for maintaining the students' activity programs. It operated within the framework of a constitution and its task is to uphold the highest standards attainable for student activities. Officers and delegates are elected by the student body. Each class is represented by delegates.

The Student Council has developed a point system by which one may earn a school letter. Everyone is urged to report their points annually. Most students can earn their letter by the conclusion of the junior year.

If you are interested in working with the Student Government Association, you should see the sponsor, Ms. Fedder.

### Athletics (Interscholastic)

Potomac's "Braves" have interscholastic contests in Football, Soccer, Basketball, Baseball, Track, Tennis, Golf, and Wrestling. Potomac competes in the AA League of Prince George's County. There are also Junior Varsity teams in Football, Basketball, Baseball, and Wrestling. Girls' varsity sports include Volleyball, Basketball and Track. Girls may participate also, with boys on the Tennis and Golf teams. The school encourages your participation in these activities.

## Audio-Visual Crew

The purpose of the Audio-Visual Crew is to coordinate the use of the school's audio-visual equipment. Its' activities are providing equipment to the teachers and distributing, collecting, and maintaining the equipment.

## Band Front

The Band Front consists of a Color Guard, and Pom Pom Squad. All these units march in front of the musicians and add color and pageantry to the marching band performance. Students are selected for these groups through tryouts and meet after school for rehearsals.

## Biology-Ecology Club

The Biology Ecology Club of Potomac High School works with the Potomac Heritage Project, an organization of students from other Prince George's County High Schools. The objective of the club is to study the causes of the pollution of the Potomac River through stream monitoring. Potomac will monitor Oxon Run Creek at three different stations. Studies will be made of the physical, chemical, and living parameters and data will be submitted monthly for presentation to the Maryland State Legislature. Workshops will be held throughout the year with some camping as a part of the workshops. The club is open to all Potomac students. We encourage those students with an interest in ecology and a knowledge of chemistry to join, although chemistry isn't a requirement.

## Cheerleaders

Potomac's cheerleaders, clad in the school

colors - blue, gold and white - perform at home and away ball games. Their purposes are to back up the Braves, boost school spirit, organize cheers, and keep morale at a high level.

The captain and co-captain direct the various other activities: selling tickets to away games, organizing pep rallies, and arranging bus service to away games.

Tryouts for the ten varsity cheerleader positions are held in the spring of the school year, while the ten junior varsity cheerleaders (two of whom are alternates for the varsity squad) and two J.V. alternates are chosen in the fall.

### Chemistry Club

The Chemistry Club is designed to provide supplemental activities for students interested in chemistry. Meetings are held twice a month and dues are collected monthly. Meetings are planned by an activities committee consisting of four club members with the vice-president as chairman. Activities include laboratory experimentations, guest speakers, films, and field trips.

### Drama Club

The Masque and Wig, Potomac's Drama Club, is a worthwhile organization for those interested in any aspect of drama. It not only involves dramatic performance, but also includes make-up, costuming, scenery and countless other jobs. The club stages two performances of its own each year. In addition to those performances, the club views other amateur and professional efforts.

Officers are elected and committees are formed at the beginning of the school year. The committees include make-up, costuming, props and scenery, publicity, and others.

## Fire and Safety Squad

The Fire and Safety Squad is an organized group to be used in case of emergencies. During fire drills, the squad lends assistance in checking laboratories and unused classrooms. Members also check the building's fire extinguishers, and are on hand to lend assistance in any other emergencies which may arise.

## French Club

The French Club is a social foreign language club designed to give students an opportunity to enjoy the French language and to learn more about France and its customs. Dues are collected at each meeting and additional fees are charged when needed. Activities include an annual French-food dinner in Washington, an annual Christmas party, and monthly meetings with varied programs.

## Future Business Leaders of America

The F.B.L.A. is a national organization for all students enrolled in business subjects. F.B.L.A. stresses the responsibility of members to be as well prepared as possible for their roles in the business world upon graduation. Membership in the F.B.L.A. is of three types: active, associate, and honorary, and is determined by activity in the club. Dues are collected to finance state and national membership fees and various other projects to the school and special speakers.

## Future Homemakers of America

The Future Homemakers of America is open to all girls who have had at least one year of Home Economics. As stated in the club constitution, the purposes are:

1. To promote a growing appreciation of the joys and satisfaction of homemaking

2. To emphasize the importance of worthy home membership
3. To encourage democracy in home and community life
4. To work for good home and family life for all
5. To promote international good will
6. To foster the development of creative leadership in home and community life
7. To provide wholesome individual and group recreation
8. To further interest in home economics.

Dues of \$1.00 are collected from each member at the beginning of the school year. The club keeps 40¢ of this, and the remainder is submitted for state and national dues. All other money is raised through fund-raising activities.

### Health Careers Club

This organization brings together young people who are interested in all health careers in order that they may share their interests, explore opportunities and requirements in these fields, grow as individuals by working together, and learn about the community life in which they will soon participate as informed, adult citizens.

To facilitate the attainment of these goals, the club has guest speakers from different areas of health services and visits to area hospitals. Each year the club completes a community project.

### German Club

Potomac's Deutschbund, or German Club, participated in many activities of interest to all students. The Potomac club, in association with other schools in the area, sponsors an annual Oktoberfest and a Fasching party. (Fasching is the German equivalent to the Mardi Gras.) The German Club also holds an annual dinner at a German restaurant.

## Human Relations Council

The Human Relations Council seeks to create and promote a closer unity within the entire student body. Interested candidates sign up in the office, and are selected by the Faculty Advisory Committee.

## Lettermen's Club

The Lettermen's Club participates in the promotion of athletics, helps coordinate school and sports activities, and assists in supervising school functions and sports activities.

When a member enters the club, he must pay an initiation fee. There is also an annual fee which is paid at the beginning of each school year.

Upon nomination to the club, a member vows to uphold the athletic program of his school; to maintain the constitution of the club; to respect the teachers and administration at all times; and to be a student first and an athlete second. Lastly, he vows to honor his letter with the highest respect because he knows it is a symbol of his school, hard work, and sacrifice.

## Library Club

The Library Club aids the librarian and library assistants in keeping books, magazines, and other material in order for student and teacher use.

## Math League

The Math League was formed so that students may pursue their interests in this field beyond the classroom. The league has informal "matches" with similar groups in other schools.

## National Honor Society

The National Honor Society demands for membership attainment of the highest standards of scholarship, character, service, and leadership.

Students must:

- a. have spent at least one complete semester in Potomac prior to induction and have received no "E" for a final grade.
- b. maintain a minimum cumulative scholastic average of 3.4.
- c. be evaluated by at least eight teachers.

Pom Pom Girls

This organization does its part in helping promote school spirit during home games. Tryouts are necessary for membership.

Spanish Club

The Spanish Club's activities include meetings featuring guest speakers, visits to embassies, social hours after school, and various other social activities and field trips.

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NOTE: On Tuesdays and Thursdays an activities bus leaves the school at 4:45 and thus provides transportation to students participating in after school clubs and other activities.

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PUBLICATIONS

The Drum Beat

Potomac's monthly newspaper, the Drum Beat, is published by the journalism classes with two purposes: to inform the students of news, views, and activities around the school; and to provide useful working experience for anyone interested in a career in Journalism.

The cost of printing the Drum Beat is covered in part by advertising. Distribution is free of charge to all students.

### The Powhatan

The purpose of the Yearbook Staff is to record the history of the student life at Potomac through the publishing of the yearbook, the Powhatan. Financed by subscriptions and advertising, the annual publication date is in the spring. The Powhatan staff meets daily as a class.

## SCHOOL SERVICES

### Announcements

Announcements are made during the homeroom period by means of the P.A. system. Daily announcements include club meetings scheduled during the week (with emphasis on those to be held on that specific day), special meetings and events held during the day and announcements of coming school events. Except for special circumstances, all announcements are to be submitted to the main office by 12:00 noon on the day prior to the date on which they are to be made. All such announcements will be printed on the daily bulletin as a matter of record for all members of the student body and staff. Announcements from student groups must be signed by the group's sponsor.

Should the bell to change class sound before the announcements are completed, remain in your room until the announcements are completed.

### Buses

Bus transportation is provided for students who reside more than one and a half miles from school. Bus transportation is a privilege and

may be denied for actions which endanger safety on the bus. The following regulations are in effect:

Wait at least 20 minutes beyond the normal arrival time, before leaving the bus stop.

During inclement weather, students should listen to the local radio stations to determine if the opening of school has been delayed or cancelled.

There is to be no smoking or undesirable behavior on the bus.

The bus driver is in full charge of the bus and has the responsibility to report any violation of bus regulations.

If the bus should not arrive, the student must make every effort to get to school.

### Cafeteria

Nutritious and inexpensive plate lunches as well as a la carte items are served in the school cafeteria. Milk and ice cream are served at the snack bar. The lunch periods are an half hour in duration - twenty minutes in the multi-purpose room for all students and ten minutes free time elsewhere in the building.

### Guidance and Counseling Services

Guidance counselors are available throughout the year in the guidance office, located on the first floor across from the health room near the gymnasium lobby. Students are encouraged to make an appointment with a counselor to discuss problems relating to school, employment, or personal matters.

In addition to working with students on

various problems, the counselors are available to help in the selection of high school courses and vocational goals which are consistent with each student's abilities and interests. Occupational materials and college information are available in the guidance office.

An appointment with a counselor may be made by contacting the guidance secretary at the beginning of the school day.

#### Health Suite (Nurse's Office)

A nurse is on duty full time to aid students in case of illness. Because medical care is considered to be the responsibility of the home, the nurse may not administer medications. A student must first secure a pass from his teacher before gaining admission to the health suite. Health services include annual checks for hearing, sight, and diabetes.

#### Library (Media Center)

In addition to providing information for in school research, the library offers students a quiet, comfortable place to study before and after school. All books (except reference sources) may be checked out for two weeks and renewed if necessary.

#### Lockers

Lockers will be assigned to individual students. No one is to share a locker with another student.

Locker inspection will be conducted periodically. Lockers should be given proper care, and should contain only items appropriate for storing in them. The locker should be closed carefully so that locks will be secured. Inoperative lockers should be reported to the main office.

### Main Office

The main office is located to the left of the lobby entrance as you enter the building, and the offices of the principal, Mr. Samuel and the assistant principal, Mr. Blanchard are located there. Students who wish to have conferences with them are encouraged to make appointments through one of the secretaries. Students sent to the office by a teacher are to report promptly.

Lost and Found articles are kept in the main office. Such articles should be inquired about before and after school.

### Attendance Office

The attendance office is located on the second floor in the rear of the building (next to the breezeway) and the offices of assistant principals Mr. Vaughn and Mr. Clingan are located there. Students who wish to have conferences with them are encouraged to make appointments through the secretary. Students sent to the attendance office are to report promptly.

### School Store

The school store is located on the first floor between the lobby and room 104. On hand is a large supply of paperback books and school supplies. Purchases may be made before 7:55 a.m. or during the last ten minutes of each lunch period.

### Student Accident Insurance

Student Accident Insurance is made available at the beginning of the school year for the protection of the students. It is advisable to take advantage of this offer. Instructions on how to obtain insurance will be given to students in their homerooms. A participant in any interscholastic sport other than football must have accident insurance, and school insurance is acceptable.

## Telephones

Pay telephones, located (1) in the main lobby, (2) near the cafeteria, and (3) in the gym lobby, may be used prior to homeroom period, at lunch time, and at dismissal without permission. Authorization to use public phones during other times of the day must be given by a teacher or a member of the office staff. The phones in the main office are for school affairs only. Students will not be permitted to make or receive calls through the office phones except in cases of emergency. There is a 10¢ charge for use of an office phone.

## Textbooks

Textbooks are distributed by the classroom teachers. A record is kept of the name, number, and condition of the book prior to its issuance. At the termination of the school year a fine will be charged for damages to textbooks or for lost books. It is recommended that textbooks be covered as soon as possible after issuance and kept covered thereafter. If a student loses a book, he must pay for it. When he pays, he will get a receipt. If he should later find the book, he may show his receipt and have his money refunded.

## SCHOOL EVENTS

### Calendar of Events

A bulletin listing anticipated events of the following month is distributed at the beginning of each month. Organizations must schedule events at least one month in advance. Clearance must be obtained through the organization's sponsors and an assistant principal.

### School Calendar

The School Calendar for the 1976-77 year is located later in this handbook.

## SCHOOL POLICIES AND PROCEDURES

### Conduct of Students

School administrators frequently attempt to list a lengthy series of rules and regulations covering all aspects of student behavior. Invariably, students will find ways of "getting around" each of the established regulations and will even make it necessary for the school administration to announce rules that hadn't been thought of before. The administration of Potomac Senior High School believes that the age and maturity of youth in a senior high school should determine to a considerable degree the number of regulations that must be posted and enforced.

Our experience at Potomac in previous years has been that our students have been of such maturity that a relatively small number of rules have been necessary for the orderly operation of the school. Courtesy, good judgement, and concern for one's immediate as well as future welfare considerably lessens the need for rules and the painful experiences associated with the violation of them.

Attendance in school is compulsory through age 15. Upon reaching 16 attendance is no longer required by State Law. In order to administer an educationally sound program, though, these policies and procedures will be applied at Potomac.

1. Attendance must be regular except for excused absences, regardless of age in order for a student to be continued on the school rolls.
2. Daily attendance is required in all classes for which a student is scheduled.
3. Arrival to classes must be prompt.
4. Effort must be exerted in all classes to

make maximum use of the educational opportunities offered.

5. Truancy, tardiness (to school and/or to class), class cutting, and failure to respond appropriately to classroom instructions will lead to a variety of actions designed to increase the benefits students may gain from attendance in school. These actions will include one or more of the following: teacher, counselor, principal, parent, student conferences (by telephone or in person), psychological evaluation, recommendation for part time attendance or night high school, detention before or after school, suspension, and/or expulsion.
6. Due to limitations of space and professional personnel, use of the library is restricted to those who have work which requires materials found only in the library or for the checking-out of books. The library may not be used for the completion of routine assignments, i.e. math homework, which do not require library materials. Students wishing to use the library must first secure a green pass from a classroom teacher (not a study hall teacher) for special work.
7. Conduct in study halls is to be such that each student who wishes to study may do so. All activity in study halls must be done in a quiet manner.
8. Conduct in corridors is to be such as not to interfere with instruction in classrooms.
9. After arrival at school, whether on foot, by bus, or car, no one is to leave until dismissal unless authorization is granted by the office or nurse.
10. No object, the improper use of which would

inflict bodily harm upon another person, is to be brought to school at any time.

11. The possession and/or consumption of intoxicating beverages or drugs on school property is prohibited without exception.
12. Smoking is discouraged at all times. By virtue of a policy adopted by the Board of Education smoking is permitted in a specific area of school property outside the school building. The smoking area for our school is immediately outside the cafeteria. Smoking in any other area is a violation of State Law. Smoking is permitted before and after school and during lunch period. It is not permitted between classes.
13. Students who drive vehicles to school must register them in the office and abide by the regulations concerning speed and safe driving.
14. A student under suspension from school is prohibited from being on school property for any reason during the period of suspension.
15. Vandalism of any nature is an indication of one's immaturity and lack of self-control. Use school property as if it belonged to you.
16. The use of profanity and obscene language is prohibited under all circumstances. Teachers and fellow students will not be subjected to such conduct without appropriate action being taken by a student's immediate supervisor or a member of the administrative staff.
17. Physical combat to settle disagreements will result in the temporary or long term removal from classes and/or the school building of those involved.

Some students have questioned in previous years why we do not have standard penalties for all students who violate a particular rule. However simple and desirable this may seem to be, once one has had the responsibility to deal with the wide variety of disciplinary problems we will have in an entire school year, it becomes quite evident that all cases cannot be treated in exactly the same manner. We seek to be fair and consistent on an individual basis. Our primary goal is to get a student back into the mainstream of an educational program as quickly as is practical and keep him there.

### Dress Code

In keeping with rulings of the United States Supreme Court, the only restrictions which are applied to a "dress code" at Potomac are that the manner in which a person dresses does not interfere with the educational program or constitutes a health or safety hazard to himself or others.

### Absences

Procedure for obtaining an admittance slip due to absence:

1. Have note signed by parent or guardian stating days absent and reason for absence.
2. Give this note to their homeroom teacher and receive admittance slip from the teacher.
3. Give admittance slip to subject teachers during the day and have these teachers sign the slip.
4. Leave admittance slip with seventh period teacher at end of day.

### Tardies

If through some circumstance you are late to school, you are to report to the attendance office to obtain an admittance slip. This is necessary to keep your school attendance record accurate. After obtaining an admittance slip, report directly to

class. The admittance slip to school is used as the admittance slip to class.

Should your tardiness and/or absences become a hindrance to the purpose of school, you will be contacted for a conference with an attendance counselor.

Continued tardiness and/or absences following this conference will result in parental contact and/or administrative conferences.

### Early Departures

Procedures for obtaining all early departures:

1. A note signed by a parent or guardian must be submitted to the attendance office before homeroom on the day before the early departure is requested. The note must state time of early departure, and telephone number of person signing the note, and the date.
2. Student is to pick up early departure slip from the attendance office during lunch periods or between periods if departure is before lunch. This early departure slip is to be kept by the student and used the next day as an admittance slip into classes missed.
3. The notes will be marked excused or unexcused in accordance with state standards which apply to all absences.
4. Students leaving before 12:00 noon will be considered as present for half day only.
5. As with absence and tardiness, frequent early departures may result in a conference with a parent or guardian.
6. Emergency early departures as granted by authorized persons will not be governed by the above procedures.

### Study Hall Passes

Procedures for obtaining passes from study hall:

All passes must come from subject teachers and be countersigned by study hall teachers. Study hall

teachers may not initiate passes. The subject teacher will indicate destination; state purpose; sign pass; and give to student. Students will report to study hall and present pass to teacher after attendance check. Study hall teachers will countersign and indicate time of leaving on the pass. The procedures do not apply for requests to the main office, guidance, or the health room. Only passes which are written on the proper hall pass will be honored. Abuse of the pass privilege may result in denial of the privilege.

### Fire Drills

At least one fire drill will be held each month. Students are expected to move quickly and quietly to the designated areas outside the school building.

### Report Cards, Grades and Examinations

The progress of a student is conveyed to the parents or guardians by means of report cards, issued four times a year - in November, February, April, and June. A five letter grading system is used:

- A = Superior
- B = Above average
- C = Average
- D = Below average
- E = Failure

Report cards are to be taken to parents or guardians immediately upon their issuance.

The final grades for the year in any subject are determined by finding the average of the four nine week grades. The final grades for semester courses are determined by averaging the two marking period grades. Teachers have the right to deviate from this procedure (with the principal's approval) as the situation may warrant.

A final examination is required of all students at the end of a course.

### Parking Regulations

The parking regulations for students driving to and from school are as follows:

1. All students wishing to park a vehicle on the school parking lot during the school day must secure a parking permit from the Investigator-Counselor.
2. After a reasonable period of time is provided for registration of student-operated vehicles, drivers of non-registered vehicles will forfeit their rights to use the student parking area.

Additional information concerning operation of vehicles on the school property is printed on the registration form.

### School Awards

There are several types of awards given at Potomac. The school letter which is earned through the point system; the athletic awards for members of interscholastic teams such as football, baseball, track, basketball, etc.; and individual awards such as French, English, Science, Mathematics, Art, etc.; Music awards; Majorette awards; Physical Fitness awards; Library award; Scholarship recognition; Kiwanis Citizenship Awards; Outstanding Teenager Awards; and the Superintendent's Awards.

The sports awards are given at a separate assembly or at an athletic banquet. The school letters and other awards are given at the annual Awards Assembly.

### School Security

We now have an Investigator-counselor assigned

to our school. His primary responsibility is that of safeguarding our personal as well as public property. It is also his responsibility to investigate the sale and use of dangerous substances. The amount of vandalism has decreased since Mr. "T" has been at Potomac. The Investigator-counselor will also supervise vehicle parking on school premises.

Visitors should sign in at the Main Office upon arrival and state the purpose of their visit. Those who do not sign in are questioned and subject to arrest. Small children are not to be brought to school without permission from an administrator.

Many schools have operated for some time requiring that identification be carried at all times by those on school property. This was one of the uses intended for the school I.D. cards issued all students. As a protection to all concerned as well as a means of facilitating adequate security of our grounds and building, all students must possess some type of identification when on school grounds. The only authorized students in the rear of the building and on the parking lot, between 8:00 a.m. and 2:40 p.m. will be those with released time passes, work study passes, and early departures. Outsiders will be subject to arrest. Do not bring visitors to school without authorization.

## ADMINISTRATION AND STAFF

### PRINCIPALS

Morris Samuel, Principal  
Richard Blanchard, V. P.  
Richard Clingan, V. P.  
Robert Vaughn, V. P.

### COUNSELORS

Susan McAnney  
Goldie Smith  
Joyce Ames  
Barbara Reinhard  
Stuart Richter

### FACULTY

Mr. Abbey  
Miss Annas  
Mr. Antosh  
Mr. Baker  
✓ Miss Bauer  
✓ Mr. Becker  
✓ Mr. Cannon  
Miss Carlson  
Mr. Carlson  
Mrs. Cheston  
Mrs. Clingan  
Mr. Daniels  
Mr. Dean  
Mrs. DeCristofaro  
Miss D'Michalis  
✓ Miss Dowden  
Ms. Fedder  
Mr. Ferguson  
Mr. Ford  
Ms. Granese  
Mrs. Habrat  
Mr. Hart  
✓ Mrs. Helms  
Mrs. Hopkins  
Miss Hudes  
✓ Mr. Ingwersen  
Mrs. Ives  
Mrs. Johnson  
Mrs. A. Jones  
Mrs. Kaehr  
✓ Mrs. A. Kennedy  
Mrs. C. Kennedy  
Mr. Kowalski

Mr. Lea  
Mrs. Leahy  
Miss Littlejohn  
✓ Mrs. Loftus  
Mrs. Martinelli  
Mr. McMillion ✓  
Mrs. McMillion  
✓ Mrs. Moak  
✓ Miss Morris  
Miss Nader  
Mrs. Nemecek  
Mrs. Niebuhr  
Miss Norwood  
Mr. Pish  
Mr. Potts  
Mr. Pyuen  
Miss Quander  
Mrs. Rabinovitz  
✓ Mr. Radloff  
Mr. Reaves  
Mr. Reber  
Mrs. Richards  
Mr. Riggs  
Mr. Rota  
✓ Ms. Sanner  
✓ Mrs. Santmyer  
Mr. Saxman  
Mr. Sears  
✓ Mrs. Shelton  
Miss Simmons  
Mrs. Smith  
Mr. Solanki  
Mr. Spahr

Mr. Sullivan  
Mr. Taylor  
Mrs. Teater  
Mrs. Thompson  
Mrs. Tillman  
Mr. Wallace  
Mr. Walsh  
Mr. Watson  
Mr. Wines  
Ms. Wiley  
Mrs. Zega

### SECRETARIAL STAFF

Mrs. Brown  
Mrs. Menke  
Mrs. Pennington  
Mrs. Sales  
Mrs. Rose

### REGISTRAR

Mrs. Kuykendall

### MEDIA AIDE

Mrs. Secrist

### HEALTH AIDE

Mrs. Rich

SCHOOL CALENDAR - 1976-77

September 1976

- 6 Labor Day (Schools closed)
- 7 First day for students
- 7-8 Fall Semester Registration - Evening High School
- 9 Classes begin - Evening High School

October 1976

- 4 Yom Kippur (Schools and offices closed)
- 11 Columbus Day (Schools closed)
- 14-15 MSTA Convention (Schools closed)
- 25 Veterans' Day (Schools closed for pupils)

November 1976

- 2 Election Day (Schools closed)
- 12 End of first grading period
- 25 Thanksgiving Day (Schools closed)
- 26 Schools closed

December 1976

- 23 Final day of classes
- 24 Christmas Eve (Schools closed)
- 27-31 Schools closed

January 1977

- 3 Schools reopen at regular time
- 14 Martin Luther King's Birthday\*
- 20 Inauguration Day (Schools closed for pupils)
- 28 End of second grading period
- 31 Spring Semester Registration - Evening High School

February 1977

- 1-2-3 Spring Semester Registration - Evening High School
- 7 Classes begin - Evening High School
- 11 Lincoln's Birthday\*
- 21 Washington's Birthday (Schools closed)

SCHOOL CALENDAR (cont.)

March 1977

25 Maryland Day\*

April 1977

6 End of third grading period  
7-11 Spring Vacation (Schools closed)  
12 Schools reopen at regular time

May 1977

30 Memorial Day (Schools closed)

June 1977

16 Half day for pupils  
17 Last day for pupils & teachers -  
Half day for pupils - End of fourth  
grading period  
27 First day of Summer School - Secondary  
and Evening Secondary

\* Appropriate exercises will be held in all schools.

ALMA MATER

In the golden rays of sunset  
In the blue of the evening sky  
Are memories of Potomac  
And these shall never die.

For the friendships that we make here  
And the loyal Braves we praise  
Let the drums beat out their tribute,  
And to them our voices raise.

T. H. Flood